



Republic of the Philippines  
Province of Quezon  
**MUNICIPALITY OF POLILLO**  
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**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 84<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG BAYAN OF POLILLO, QUEZON HELD AT THE  
SANGGUNIANG BAYAN SESSION HALL, MUNICIPAL BUILDING,  
POLILLO, QUEZON ON FEBRUARY 22, 2021 AT 9:00 A.M.**

**PRESENT:**

Honorable Albert R. Agunias,	Municipal Councilor & Temporary Presiding Officer,
Honorable Rudy S. Pumarada,	Municipal Councilor,
Honorable Cipriano A. Susa, Jr.,	Municipal Councilor,
Honorable Judy Rev V. Verzosa,	Municipal Councilor,
Honorable Bella A. Correces,	Municipal Councilor,
Honorable Claro A. Marasigan,	Municipal Councilor, (late),
Honorable Hubert Bismarck A. Espiritu,	Municipal Councilor,
Honorable Ronald R. Madrinan,	President-PPLB/Ex-Officio, (late),
Honorable Ian Kristoffer R. Del Moro,	President-PPSK/Ex-Officio.

**ABSENT:**

Honorable Rufino Rene Q. Marquita,	Municipal Vice-Mayor / Acting Municipal Mayor
Honorable Joel V. Asis,	Municipal Councilor, (with advise).

**RESOLUTION NO. 017-2021**

**A RESOLUTION APPROVING THE PROJECT PROFILE FOR DISASTER EMERGENCY DRILL WITH FUND REQUIREMENT OF FIFTY THOUSAND PESOS (PHP50,000.00) FROM THE OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICER**

**WHEREAS**, the Sangguniang Bayan had enacted Appropriation Ordinance No. 007-2020 on December 14, 2020;

**WHEREAS**, Section 17 of the above-mentioned Appropriation Ordinance stipulates that: **Lump-sum Appropriations for Programs/Projects/Activities** - The lump-sum appropriations for Programs/Projects/Activities in different offices must have a detailed list of plans or activities or in lieu is a Project Profile/Activity Design/Program of Works which should be prepared and submitted to the Sangguniang Bayan for approval;

**WHEREAS**, Section 17 of the said Appropriation Ordinance also stipulates that: Any major changes in the said Project Profile/Activity Design/Program of Works such as additional line items for expenses will also require an approved

  
ENGR. CRISTINA E. BOSQUE  
Municipal Mayor

  
ALBERT R. AGUNIAS  
Municipal Councilor &  
Temporary Presiding Officer

  
MEDICINE C. ASIS  
Secretary to the Sangguniang Bayan I



Sangguniang Bayan Resolution. Minor changes which can be considered as augmentation between line items of expenses, and other petty changes need not be returned to the Sangguniang Bayan for another approval;

**WHEREAS**, the Sangguniang Bayan had received a letter from the Office of the Municipal Mayor requesting for approval of the Project Profile, which was prepared by the Office of the Municipal Disaster Risk Reduction Management Officer, entitled: Disaster Emergency Drill;

**WHEREAS**, after further evaluation of the entire expenditure program and the expected development it could bring to Polillo, the SB resolved to allow the utilization of the above-mentioned appropriation as proposed in the said Project Profile,

**NOW THEREFORE**, on motion from the Committee on Finance, Budget and Appropriation through its Chairman, Municipal Councilor Rudy S. Pumarada, be it:

**RESOLVED**, as it is hereby **RESOLVED**, to approve the Project profile for Disaster Emergency Drill with fund requirement of Fifty Thousand Pesos (Php50,000.00) from the Office of the Municipal Disaster Risk Reduction Management Officer;

**RESOLVED FURTHER**, to subject the said Project Profile under the following provisions:

1. Consistent with **Section 17 of SB Appropriation Ordinance No. 007-2020**, the **Lump-sum Appropriations for Programs/Projects/Activities**. The lump-sum appropriations for Programs/Projects/Activities in different offices must have a detailed list of plans or activities or in lieu is a Project Profile/Activity Design/Program of Works which should be prepared and submitted to the Sangguniang Bayan for approval. Any major changes in the said Project Profile/Activity Design/Program of Works such as additional line items for expenses will also require an approved Sangguniang Bayan Resolution. Minor changes which can be considered as augmentation between line items of expenses, and other petty changes need not be returned to the Sangguniang Bayan for another approval.
2. Section 12 of **SB Appropriation Ordinance No. 007-2020 - Procurement of Infrastructure Projects, Goods and Services and Consulting Services**. Procurement should strictly adhere to the provisions of RA 9184 and its revised Implementing Rules and Regulations (IRR) and all other issuances issued by the Government Procurement Policy Board and other concerned governing bodies.

**RESOLVED FURTHERMORE**, to furnish the Offices of the Municipal Budget Officer, the Municipal Accountant, the Municipal Treasurer, the Office of the Municipal Disaster Risk Reduction Management Officer and the Municipal Mayor, copies of this Resolution for reference, record and appropriate action.

  
ENGR. CRISTINA E. BOSQUE  
Municipal Mayor

  
ALBERT R. AGUNIAS  
Municipal Councilor &  
Temporary Presiding Officer

  
MEDICINE C. ASIS  
Secretary to the Sangguniang Bayan I



**APPROVED UNANIMOUSLY.**  
February 22, 2021

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Pursuant to Section 54 and 469 of the Local Government Code of 1991,  
I hereby certify that **Resolution No. 017-2021** was adopted by the Sangguniang  
Bayan on the date mentioned above.

  
**MEDICINE C. ASIS**  
Secretary to the Sangguniang Bayan I

**ATTESTED AND CERTIFIED TO  
HAVE BEEN DULY ADOPTED:**

  
**ALBERT R. AGUNIAS**  
Municipal Councilor & Temporary Presiding Officer

**APPROVED:**

  
**ENGR. CRISTINA E. BOSQUE**  
Municipal Mayor