



Republic of the Philippines
Province of Quezon
MUNICIPALITY OF POLILLO
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OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPTS FROM THE MINUTES OF THE 82ND REGULAR SESSION OF
THE SANGGUNIANG BAYAN OF POLILLO, QUEZON HELD ONLINE,
THROUGH MESSENGER, A SOCIAL MEDIA APPLICATION,
ON FEBRUARY 8, 2021 AT 9:00 A.M.**

PRESENT:

Honorable Rufino Rene Q. Marquita,	Municipal Vice-Mayor & Presiding Officer,
Honorable Rudy S. Pumarada,	Municipal Councilor,
Honorable Albert R. Agunias,	Municipal Councilor,
Honorable Cipriano A. Susa, Jr.,	Municipal Councilor,
Honorable Joel V. Asis,	Municipal Councilor,
Honorable Judy Rev V. Verzosa,	Municipal Councilor,
Honorable Bella A. Correces,	Municipal Councilor, (late),
Honorable Claro A. Marasigan,	Municipal Councilor,
Honorable Hubert Bismarck A. Espiritu,	Municipal Councilor,
Honorable Ronald R. Madrinan,	President-PPLB/Ex-Officio,
Honorable Ian Kristoffer R. Del Moro,	President-PPSK/Ex-Officio.

ABSENT:

None.

RESOLUTION NO. 010A-2021

**A RESOLUTION APPROVING THE PROPOSED PROJECT PROFILE FOR
KALAHI-CIDSS (NATIONAL COMMUNITY DRIVEN DEVELOPMENT
PROJECTS (KC-NCDDP) WITH FUND REQUIREMENT OF FOUR MILLION
TWO HUNDRED THOUSAND PESOS (PHP4,200,000.00) FROM THE OFFICE
OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER**

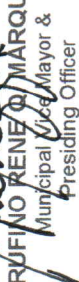
WHEREAS, the Sangguniang Bayan had enacted Appropriation Ordinance No. 007-2020 on December 14, 2020;

WHEREAS, Section 17 of the above-mentioned Appropriation Ordinance stipulates that: **Lump-sum Appropriations for Programs/Projects/Activities** - The lump-sum appropriations for Programs/Projects/Activities in different offices must have a detailed list of plans or activities or in lieu is a Project Profile/Activity Design/Program of Works which should be prepared and submitted to the Sangguniang Bayan for approval;

WHEREAS, Section 17 of the said Appropriation Ordinance also stipulates that: Any major changes in the said Project Profile/Activity Design/Program of Works such as additional line items for expenses will also require an approved Sangguniang Bayan Resolution. Minor changes which can be considered as augmentation between line items of expenses, and other petty changes need not be returned to the Sangguniang Bayan for another approval;

WHEREAS, the Sangguniang Bayan had received a letter from the Office of the Municipal Mayor requesting for approval of the Proposed Project Profile, which was prepared by the Office of the Municipal Planning and Development


ENGR. CRISTINE E. BOSQUE
Municipal Mayor


RUFINO RENE Q. MARQUITA
Municipal Vice-Mayor &
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MEDICINE C. ASIS
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Coordinator, entitled: KALAHI-CIDSS (National Community Driven Development Projects (KC-NCDDP));

WHEREAS, after further evaluation of the entire expenditure program and the expected development it could bring to Polillo, the SB resolved to allow the utilization of the above-mentioned appropriation as proposed in the said Proposed Project Profile,

NOW THEREFORE, on motion from the Committee on Finance, Budget and Appropriation through its Chairman, Municipal Councilor Rudy S. Pumarada, be it:

RESOLVED, as it is hereby **RESOLVED**, to approve the Proposed Project Profile for KALAHI-CIDSS (National Community Driven Development Projects (KC-NCDDP) with fund requirement of Four Million Two Hundred Thousand Pesos (Php4,200,000.00) from the Office of the Municipal Social Welfare and Development Officer;

RESOLVED FURTHER, to subject the said Proposed Project Profile under the following provisions:

1. Consistent with **Section 17 of SB Appropriation Ordinance No. 007-2020**, the **Lump-sum Appropriations for Programs/Projects/Activities**. The lump-sum appropriations for Programs/Projects/Activities in different offices must have a detailed list of plans or activities or in lieu is a Project Profile/Activity Design/Program of Works which should be prepared and submitted to the Sangguniang Bayan for approval. Any major changes in the said Project Profile/Activity Design/Program of Works such as additional line items for expenses will also require an approved Sangguniang Bayan Resolution. Minor changes which can be considered as augmentation between line items of expenses, and other petty changes need not be returned to the Sangguniang Bayan for another approval.
2. Job Appointment or contract of services of personnel or staff (job orders) whose wages or honoraria are charged against a particular project fund and their corresponding job functions/tasks/responsibilities shall be made an integral attachment of each project profile.
3. By practically applying the cost-benefit analysis principle, periodic accomplishment or status reports with necessary recommendations per project are deemed important to determine the level or extent of development made against the fund allocated.
4. Each department head should make specific categorization based on functions, tasks and skills of job order personnel with a motivational intent of increasing to the appropriate level the wages/honoraria of said personnel.
5. Section 12 of **SB Appropriation Ordinance No. 007-2020 - Procurement of Infrastructure Projects, Goods and Services and Consulting Services**. Procurement should strictly adhere to the provisions of RA 9184 and its revised Implementing Rules and Regulations (IRR) and all other issuances issued by the Government Procurement Policy Board and other concerned governing bodies.

ENGR. CRISTINA E. BOSQUE
Municipal Mayor

RUFINO RENE MARQUITA
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6. Section 13 of **SB Appropriation Ordinance No. 007-2020 - Traveling Expenses.** The disbursement on the appropriation for traveling expenses shall be subject to Executive Order No. 77 dated March 15, 2019, DILG Memorandum Circular No. 2019-82 dated May 29, 2019 and Local Executive Order No. 10-2019 dated July 1, 2019.

RESOLVED FURTHERMORE, to furnish the Offices of the Municipal Budget Officer, the Municipal Accountant, the Municipal Treasurer, the Municipal Social Welfare and Development Officer, the Municipal Planning and Development Coordinator and the Municipal Mayor, copies of this Resolution for reference, record and appropriate action.

APPROVED UNANIMOUSLY.

February 8, 2021

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*Pursuant to Section 54 and 469 of the Local Government Code of 1991, I hereby certify that **Resolution No. 010A-2021** was adopted by the Sangguniang Bayan on the date mentioned above.*

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MEDICINE C. ASIS
Secretary to the Sangguniang Bayan I

**ATTESTED AND CERTIFIED TO
HAVE BEEN DULY ADOPTED:**


RUFINO RENE Q. MARQUITA
Municipal Vice Mayor & Presiding Officer

APPROVED:


ENGR. CRISTINA E. BOSQUE
Municipal Mayor