



Republic of the Philippines
Province of Quezon
MUNICIPALITY OF POLILLO
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OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPTS FROM THE MINUTES OF THE 5TH SPECIAL SESSION OF
THE SANGGUNIANG BAYAN OF POLILLO, QUEZON HELD AT THE
EVACUATION CENTER OF POLILLO, QUEZON,
ON MAY 21, 2020 AT 9:00 A.M.**

PRESENT:

Honorable Rufino Rene Q. Marquita,	Municipal Vice Mayor & Presiding Officer,
Honorable Rudy S. Pumarada,	Municipal Councilor,
Honorable Albert R. Agunias,	Municipal Councilor,
Honorable Cipriano A. Susa Jr.,	Municipal Councilor,
Honorable Joel V. Asis,	Municipal Councilor,
Honorable Judy Rev V. Verzosa,	Municipal Councilor,
Honorable Bella A. Correces,	Municipal Councilor
Honorable Claro A. Marasigan,	Municipal Councilor,
Honorable Hubert Bismarck A. Espiritu,	Municipal Councilor,
Honorable Ian Kristoffer R. Del Moro,	President-PPSK/Ex-Officio.

ABSENT:

Honorable Ronald R. Madriñan,	President-PPLB/Ex-Officio.
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RESOLUTION NO. 088-2020

**A RESOLUTION ENACTING AN ORDINANCE ESTABLISHING GUIDELINES
ON THE IMPLEMENTATION OF GENERAL COMMUNITY QUARANTINE IN
THE MUNICIPALITY OF POLILLO, QUEZON AND PROVIDING PENALTIES
FOR VIOLATIONS THEREOF**


WHEREAS, the Inter – Agency Task Force on Emerging Infectious Diseases (IATF – EID) issued Resolution No. 35 dated May 11, 2020, placing Region IV – A (CALABARZON) except the Province of Laguna, under General Community Quarantine (GCQ) being identified as moderate – risk areas starting on May 16, 2020, 00:01 AM until May 31, 2020, 11:59PM;

WHEREAS, the IATF – IED, through Resolution No. 30 (Series of 2020) dated April 29, 2020, approved and recommended the adoption of the Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, which shall apply to all regions, provinces, cities or areas placed under GCQ;

WHEREAS, to date, Polillo remains a COVID – 19 free municipality with only Two (2) suspects and Forty One (41) Persons Under Monitoring (PUM) under the old category;

WHEREAS, there is a need to build on existing response measures of the government relative to the COVID -19 outbreak, maximize the gains we have


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achieved thus far, and complement efforts to strengthen systems to prevent the spread of the virus, while striking balance between biosafety and economy;

WHEREAS, the World Health Organization (WHO) recommends that any plans to ease quarantine restrictions should be carried out gradually and in a phased manner to prevent resurgence of infection;

WHEREAS, the COVID – 19 Municipal Inter – Agency Task Force approved the GCQ guidelines to be implemented in the Municipality to ensure the health and safety of the people and to maintain its COVID – 19 free status, while allowing easing of protocols and resumption of operations of government offices and selected private business establishments;

WHEREAS, measures that will support the goal of the national government of flattening the curve of local transmissions of the virus in the country must be put in place;

NOW, THEREFORE, on unanimous motion, be it:

RESOLVED, as it is hereby resolved, to enact An Ordinance Establishing Guidelines on the Implementation of General Community Quarantine in the Municipality of Polillo, Quezon and Providing Penalties for Violations Thereof

MUNICIPAL ORDINANCE NO. 142-2020

AN ORDINANCE ESTABLISHING GUIDELINES ON THE IMPLEMENTATION OF GENERAL COMMUNITY QUARANTINE IN THE MUNICIPALITY OF POLILLO, QUEZON AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF

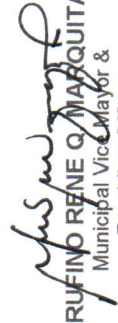
Be it ordained by this Honorable Sangguniang Bayan in its regular session assembled that;

SECTION 1. GENERAL COMMUNITY QUARANTINE. The whole Municipality of Polillo shall be placed under **GENERAL COMMUNITY QUARANTINE (GCQ)** starting on May 16, 2020, 00:01 AM until May 31, 2020, 11:59PM.

SECTION 2. DEFINITION OF TERMS. For purposes of these Guidelines, the following Terms shall be defined as follows;

1. **Community Quarantine** – restrictions of movement within, into, or out of the area of quarantine on individuals, large groups of people, or communities, designed to reduce the likelihood of transmission of COVID – 19 among persons in and to persons outside the affected area.
2. **COVID – 19** – Coronavirus Disease 2019 which is caused the virus known as the severe acute respiratory syndrome corona virus 2 (SARS – CoV – 2).


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3. **General Community Quarantine** – implementation of temporary measures limiting the movement and transportation, regulation of operating industries, and presence of uniformed personnel to enforce community quarantine protocols.
4. **Minimum Public Health Standards** – guidelines set by the Department of Health (DOH), as well as sector relevant guidelines issued by government agencies, to aid all sectors in all settings to implement non – pharmaceutical interventions (NPI), which refer to public health measures that do not involve vaccines, medications or other pharmaceutical interventions, which individuals and communities carry out in order to reduce transmission rates, contact rates, and the duration of the infectiousness of individuals in the population to mitigate COVID – 19.
5. **Essential Goods and Services** – covers health and social services to secure the safety and well -being of persons, such as but not limited to, food, water, medicine, medical devices, public utilities, energy and others as may be determined by MIATF.
6. **Drop-off Point** – refers to the area designated by LGUs of destination, where returning individuals in Quezon Province coming from ECQ and GCQ areas using the allowed/designated passenger vessel (M/V Syvel and M/V Mercraft), should stop, report, coordinate and submit his/her clearance or submit him/herself to quarantine.
7. **Facemask** – refers to cloth mask/shield covering nose, mouth and chin or part of the face protecting against spitting or blocks germs, virus and other foreign substance coming from the mouth or getting into the mouth/nose. These can be surgical masks, medical masks, N95 masks, ear-loop masks, indigenous masks, reusable or do-it-yourself face shields, handkerchiefs, or other similar protective gears.
8. **Frontliner** – refers to officer or member of the Philippine National Police (PNP), Armed Forces of the Philippines (AFP), Philippine Coast Guard (PCG), and instrumentalities of the government rendering emergency frontline services, border control, and other critical services. Frontliner also include service worker who is working in private establishment providing essential goods and services during community quarantine.
9. **Healthcare Worker** – refers to an individual who renders care and services to the sick and ailing, either directly or indirectly. Health workers include, among others, doctors, nurses, hospital and clinic aides, and laboratory or medical technicians.
10. **Home Quarantine Pass (HQP)** – refers to LGU/Barangay issued card or pass slip during community quarantine to designated household member intended to purchase basic necessity or access to other basic commodities.


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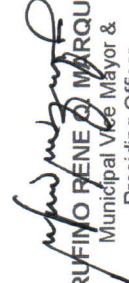
11. **Liquor** – refers to all alcoholic or intoxicating beverages, whether distilled or fermented, such as but not limited to gin, beer, brandy, whisky, beer or lambanog other locally produced alcoholic beverage.
12. **Protective Gear** – refers to specialized shield designed to protect a person from direct exposure to potentially hazardous or noxious chemical or transmissible disease.
13. **Public Health Nurse** – refers to non-medical interventions used or imposed on an individual or group of individuals in order to prevent or reduce the spread or exposure to a communicable disease, toxic substance or transmissible agent.
14. **Public Place** – refers to all places accessible to the public such as but not limited to park, public playground, waiting shed, sidewalk, public road, alley, and other space outside residential perimeter fences or premises.
15. **Social/Physical/Safe Distancing** – refers to DOH recommended public health safety intervention requiring physical distance or space of at least one (1) meter away from other persons to lessen the chances of catching or transmitting contagious coronavirus disease.
16. **Interzonal Movement** – the movement of people, goods and services across areas placed under different Community Quarantine Classifications.
17. **Intrazonal Movement** – the movement of people, goods and services between localities under the same community quarantine classification, without transiting through an area placed under a different classification.

SECTION 3. The operation of establishments in the municipality shall be in accordance with the following parameters;

I. CATEGORY I. Industries are allowed at **FULL OPERATIONAL CAPACITY**:

1. Agriculture, forestry, and fisheries and their workers, including farmers, Agrarian Reform Beneficiaries (ARBs), fisher folks and agri – fishery stores and its entire value chain.
2. Hospitals, medical clinics, and health clinics such as dermatological and other clinics for non – aesthetic such as dental, optometric, and eye, ear, nose, throat (EENT), subject to strict health standards and strict observance of infection prevention and control protocols. Wearing of PPE by dentists and attendants shall be mandatory.
3. Retail establishments (groceries, public markets, pharmacies and drug stores).
4. Laundry shops (including self – service).


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5. Food preparation establishments in so far as take-out and delivery services and water refilling stations.
6. Logistics service provider (cargo handling, warehousing, trucking, freight forwarding and shipping line).
7. Delivery services, whether in – house or outsourced, transporting food, medicine, or other essential goods such as hygiene products and medical supplies, clothing and office supplies, including computer accessories, IT, communications and other electronic equipment, pet foods and other veterinary products.
8. Power, energy, water, information technology and telecommunications supplies and facilities, including waste disposal services, as well as property managements and building utility services.
9. Electricity, gas, steam and air conditioning supply services.
10. Waste collection, treatment and disposal activities and materials recovery.
11. Sewerage (except emptying of septic tank but including pest control).
12. Repair and installation of machinery and equipment.
13. Telecommunication companies, internet services, cable television providers, including those who perform indirect services such as the technical, sales and other support personnel, as well as the employment of the third party contractors doing sales, installation, maintenance and repair works.
14. Property management and building utility services.
15. Energy companies, their third party contractors and service providers, including employees involve in electric transmission and distribution, electric power plant and line maintenance, electricity market and retail suppliers, as well as those involved in the explorations, operations, trading and delivery of coal, oil, crude or petroleum and by – products.
16. Gasoline stations.
17. Construction works on facilities identified for purposes of quarantine and isolation, including such facilities for the health sector, emergency works, flood control and other disaster risk reduction and rehabilitation works.
18. Manufacturing companies and suppliers of equipment or products necessary to perform construction works.
19. Media establishments.

II. **CATEGORY II.** Industries are allowed at **FIFTY PERCENT (50%) UP TO FULL OPERATIONAL CAPACITY**, without prejudice to work – from home and other alternative work arrangements, which include the following;

1. Other manufacturing activities:
 - a. Beverages (alcoholic drinks)
 - b. Electrical machinery
 - c. Wood products and furniture
 - d. Non – metallic products
 - e. Coke and refined petroleum products
 - f. Other non – metallic mineral products.


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- g. Computer, electronic and optical products
 - h. Electrical equipment
 - i. Machinery and equipment
 - j. Motor vehicles, trailers and semi – trailers.
 - k. Other transport equipment.
2. Mining and quarrying
 3. Electronic commerce companies
 4. Postal and courier and delivery services
 5. Real estate activities (including leasing, buying and selling, subdividing, appraising, and development of cemetery and columbarium)
 6. Repair of computers and personal and household goods
 7. Housing service activities
 8. Office administrative, office support and other businesses, such as but not limited to photocopying, billing and record keeping services.
 9. Accommodation only for the following:
 - a. Guests who have existing long term bookings
 - b. Distressed OFWs and stranded Filipino or foreign nationals
 - c. Repatriated OFWs in compliance with approved quarantine protocols
 - d. Non – OFWs who may be required to undergo mandatory facility – based quarantine
 - e. Health care workers and other employees from exempted establishments.
 10. Funeral and embalming services. Provided, that funeral service operators are directed to provide shuttling services and/or housing accommodations for their personnel and staff.
 11. All public and private construction projects, but with strict compliance to the issued construction safety guidelines for the implementation of infrastructure projects during the COVID – 19 pandemic.

III. **CATEGORY III.** Industries are allowed to operate at a **MAXIMUM OF FIFTY PERCENT (50%) OPERATIONAL CAPACITY**, without prejudice to work – from – home, and other alternative work arrangements, which include the following;

1. Money transfer services, microfinance institutions, pawnshops and other credit cooperatives, including their armored vehicle services, if any.
2. Legal and accounting services.
3. Architecture and engineering services; Technical testing and analysis;
4. Computer programming (such as writing, modifying, testing and supporting software, planning and designing computer systems), information service activities (such as data processing and hosting activities) and other related activities.
5. Rental and leasing activities, other than real estate (such as leasing of motor vehicles, machinery, except for entertainment and mass gathering purposes).

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6. Other activities such as photography services, fashion, industrial graphic and interior design.
7. Barbershops and salon (including nail care), subject to compliance with strict health standards.
8. Other non – leisure wholesale and retail establishments and activities;
 - a. Wholesale and retail trade of motor vehicles, motorcycles and bicycles including their parts and components.
 - b. Repair of motor vehicles, motorcycles and bicycles (including vulcanizing shops, battery repair shops, auto repair shops)
 - c. Hardware stores
 - d. Bookstores and school and office supplies stores
 - e. Baby care supplies stores
 - f. Pet food and pet care supplies
 - g. IT, communications and electronic equipment
 - h. Flower, jewelry, novelty, antique, perfume shops

IV. CATEGORY Industries **NOT ALLOWED** to operate.

1. Gyms/fitness studios and sports facilities
2. Entertainment industries such as but not limited to cinemas and theaters, karaoke bars, comedy bars, pubs, bars, nightclubs, beerhouses etc.
3. Libraries, archives, museums, and other cultural centers, art galleries, botanical and zoological gardens.
4. Tourist destinations such as but not limited to water parks, beaches and resorts except those used as quarantine facility.
5. Travel agencies, tour operators, reservation services, and related activities.
6. Gambling and betting such as but not limited to cockfighting, casinos and the like.
7. Personal care services such as massage parlors, sauna bath establishments, facial care, foot spa and waxing salon.
8. Any other amusement, leisure, gaming and tourism establishments that promote mass gathering.

V. CONSTRUCTION PROJECTS

1. The following construction safety guidelines must be strictly observed for the construction of private and public infrastructure projects during GCQ;
 - A. Prior to Deployment
 - i. Only persons from 21 to 59 years of age, without pre – existing health conditions, such as but not limited to, immunodeficiency, comorbidities, or other health risks, including any person who resides with the aforementioned; and who did not come into contact with someone with COVID – 19 shall be allowed to be included in the workforce.
 - ii. Construction personnel shall be required to undergo any available COVID – 19 test, as may be prescribed by DOH, which shall be funded by the contractor.

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- iii. The head of the concerned implementing office shall issue construction quarantine pass to the individual qualified personnel of the concessionaires, contractors, subcontractors and suppliers, clearly stating the identification, designation, nature of work, validity and destination.
- iv. The concessionaires, contractors, subcontractors and suppliers shall provide for their personnel/workers the necessary welfare facilities and amenities such as employees quarters for board and lodging, for the duration of the project. Initial transport shall be a private shuttle provided by the contractor.

B. During Deployment

- i. Physical or social distancing shall be constantly maintained.
- ii. Employees shall be housed in their respective quarters for the duration of the project.
- iii. Errands to be conducted outside the construction site premises shall be kept to a minimum. Number of personnel errand shall be limited and shall be properly disinfected and closely monitored for symptoms within 14 days upon re – entry.
- iv. All material and equipment delivery and disposal shall be conducted by a specific team of personnel on an isolated loading/unloading zone while limiting contact with the delivery/disposal personnel. All material and/or equipment entering the construction site shall be duly disinfected as possible.
- v. Non – essential personnel, visitors and the general public shall be restricted to enter the construction site, employees' quarters, and field offices. Gatherings, liquors and/or merry – making are strictly prohibited within the construction site premises.
- vi. Clustered and staggered deployment of employees within the construction site shall be observed to minimize personnel contact and for easier contact tracing.

2. The following documents shall be secured prior to the start or resumption of construction works:

- a. Building permit
- b. Certification from the Municipal Inter Agency Task Force or Incident Management Team.
- c. Operation/ Delivery of Hardware

VI. EMPLOYEES OF ALL ESTABLISHMENT ALLOWED TO OPERATE MUST PROCESS/SECURE IATF ID OF THEIR WORKERS PRIOR TO RESUMPTION

SECTION 4. OTHER AUTHORIZED PERSONS OUTSIDE OF RESIDENCE (APOR) AS PER JOINT TASK FORCE COVID SHIELD (updated as of May 16, 2020)

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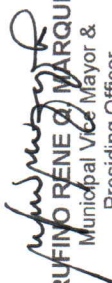


Shall include the following;

1. Pastors, priests, imams or such other religious ministers whose movement shall be related to the conduct of necrological or funeral rites. In this connection, immediate family members of the deceased from causes other than COVID – 19 shall be allowed to move from their residences to attend the wake or interment of the deceased upon satisfactory proof of their relationship with the latter and social distancing measure.
2. Higher education school employees that will facilitate student credentials.
3. Employees and drivers of authorized public transportation facilities.
4. Individuals preferably 21 to 59 years old availing essential goods and services, with a home quarantine pass.
5. Officials and employees of all agencies and instrumentalities of the government including GOCCs and LGUs.
6. Health and emergency front liners.
7. Officials and employees of foreign diplomatic missions and international organizations.
8. Members of CSOs, NGOs and United Nations Humanitarian Country Teams and individuals performing relief operations authorized by appropriate government agency or LGU.
9. Outbound and inbound international passengers and drivers.
10. Deliver personnel of cargo vehicles with or without load (maximum of 5)
11. Employees of critical transportation facilities.
12. Construction workers accredited by DPWH to work in quarantine related facilities and government infra projects.
13. Workers of public and private construction projects that are essential (i.e. sewerage, water service facilities, digital works, health facilities,) and priority (i.e. food production, agriculture, energy, housing, communication, water utilities, manufacturing, BPO including DOTr accredited projects.
14. Those travelling for medical or humanitarian reasons.
15. Those engaged in limited outdoor exercises (outdoor walk, jog, run, bike)
 - a. Any person below twenty (20) years old, those who are sixty one (61) years old and above, those with immunodeficiency, comorbidities, may engaged in limited outdoor exercises within their respective barangays only.
 - b. Any person who are twenty (20) years old to sixty (60) years old must secure first a color coding wellness pass to the Office of the Municipal Disaster Risk Reduction and Management Officer prior to outdoor exercises.

Color coding wellness pass	
Time	1. Morning: 5:00 o'clock in the morning to 8:00 o'clock in the Morning


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	2. Afternoon: 4:00 o'clock in the afternoon to 6:30 in the evening
Day/s	1. MWF 2. TTHS

SECTION 5. THE FOLLOWING PRECAUTIONARY MEASURES AND GUIDELINES MUST BE STRICTLY OBSERVED:

5.1. PUBLIC HEALTH STANDARDS

5.1.1. To reduce virus transmission

1. Encourage frequent hand washing with soap and water and discourage the touching of the eyes, nose and mouth, such as through appropriate information and education campaigns.
2. Encourage symptomatic individuals to stay at home unless there is a pressing need to go to a health facility for medical consultation, if virtual consultation is not possible.
3. Ensure access to basic hygiene facilities such as toilets, hand washing areas, water, soap, and alcohol/sanitizer.
4. Clean and disinfect the environment regularly, every two hours for high touch areas such as toilets, door knobs, switches and at least every day for work stations and other surfaces.
5. Ensure rational use of PPEs that is suitable to the setting and the intended user. Medical grade protective apparel shall be reserved for healthcare workers and other front liners and symptomatic individuals at all times.


5.1.2. To reduce contact of individuals

1. Implement strict physical distancing at all times, especially at public areas, work stations, eating areas, queues, and other high traffic areas.
2. Reduce movements within and across areas and settings.
3. Install architectural or engineering interventions as may be deemed appropriate.
4. Implement temporary closure or suspension of service in high risk areas or establishments as necessary.

5.2. ADDITIONAL PRECAUTIONARY MEASURES AND GUIDELINES

1. The movement of all persons shall be limited to accessing essential goods and services, and for work in the offices or industries permitted to operate. Provided, that movement for leisure purposes shall not be allowed.
2. The One Person per Household policy shall continue to effect and only those with Home Quarantine Pass shall be allowed to go out of residence and access the households' basic necessities. For this purpose, establishments must ensure that only individuals with home quarantine pass shall be allowed to make transactions.
3. Any person below Twenty - one (21) years old, those who are sixty (60) years old and above, those with immunodeficiency, comorbidities, or other health risks and pregnant women,


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including any persons who reside with the aforementioned, shall be required to remain in their residences at all times, except when indispensable under circumstances for obtaining essential goods and services or for work permitted industries and offices.

4. Loitering in public places and sari –sari stores is prohibited.

NO ID OR PASS IS NECESSARY IN CASES OF EMERGENCY.

- 5.3. SAFETY GUIDELINES FOR PUBLIC UTILITY VEHICLES:** All permitted public utility vehicles (PUVs), transport terminals and operators must follow the following set of rules;

- 5.3.1. Safety refers to guidelines that reduce contact, transmission and spread of the virus through the mandatory use of face masks and gloves for drivers, through disinfecting practices of vehicles, terminals, and even among passengers are also required.

Capacity and passenger load factors will be required for each mode of transportation to ensure that physical distancing is followed.

- i. Public utility jeepneys (PUJs) should not exceed fifty percent (50%) or half of the vehicle's capacity, excluding driver and conductor.
- ii. Tricycles must not exceed one passenger in the sidecar, while back riding is not allowed.
- iii. The mode of PUV that will operate in each route will be guided by the number of passengers that will be transported.
- iv. Private cars and motorcycles will be allowed to operate strictly for the purpose of essential travels.
- v. Private cars will only be allowed one (1) passenger to occupy the front passenger seat, while front – facing seats shall not exceed two (2) passengers per row.
- vi. Motorcycles are prohibited from having back ride passengers. The use of bicycles and similar devices are also highly encouraged.
- vii. TODAs are required to secure IATF ID for their member prior to operation

- 5.3.2. Additional Measures include the following:

1. Physical distancing and limited passenger capacity as well as required sanitary measures shall be strictly observed.
2. TODAs will operate during the GCQ on the basis of demand and number of passengers. The safety of passengers shall be of paramount consideration.
3. Passengers shall be allowed to disembark only at designated drop off points where triage and screening shall be conducted by representatives from the MHO and BHERT prior to entry to the respective barangays.

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4. PUV operators, drivers and conductors shall secure a medical certificate from their respective MHOs.
5. The foregoing requirements shall be fully complied with prior to resumption of operations of PUVs.

5.3.3. For purposes of contact tracing:

1. Passenger manifest shall be taken at designated terminal prior to departure where the conductor or dispatcher can record pertinent information of the commuters who utilized the vehicles for contact tracing purposes.
2. To further enhance contact tracing passengers are required to take note of the plate number or body number of the PUV they rode, date and time they boarded and the route they took.
3. All PUVs shall display this reminder on contact tracing with the plate number/body number of the vehicle and contact number of operator prominently visible to all passengers.

5.4. SIGNIFICANT HEALTH MEASURES TO REDUCE TRANSMISSION OF COVID – 19 IN WORKPLACES:

1. All employers and workers shall:
 - a. Wear face masks at all times and remove the same only when eating/ drinking.
 - b. Employers must provide the appropriate masks for workers. Should cloth masks be used, the washable type shall be worn but additional filter materials such as tissue papers inside the masks must be added.
 - c. Clients shall accomplish health symptoms questionnaire and submit to the guard or designated safety officer prior to entry.
 - d. Have their temperature checked and recorded in the health system questionnaire.
 - e. Spray alcohol/sanitizers to both hands, and provide disinfectant foot baths at the entrance if practicable.
2. For any personnel with temperature > 37.5C, even after a five – minute rest, or if their response in the questionnaire needs further evaluation by the clinic staff, the person shall be isolated in an area identified by the company and not be allowed to enter the premises. The isolation area should be well – ventilated and must be disinfected frequently.
3. Clinic staff assigned to assess the workers held in the isolation area shall be provided the appropriate medical grade PPEs by the establishments which shall include but not limited to face masks, goggles/face shield and/or gloves.
4. Employers may test workers for COVID – 19. Testing kits used and procured shall be the responsibility of the employer.

SECTION 6. DISINFECTION DAY IS MANDATORY.

- 6.1 Schedule of disinfection in all establishments allowed to operate including all government offices shall be taken, recorded and monitored by the MIATF.

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SECTION 7. WEARING OF FACE MASKS IN PUBLIC PLACES.

Wearing of facemasks in public places is mandatory. Only persons with facemasks shall be allowed to enter hospitals, government or private office, stores, markets, drugstores, and other establishments which are allowed to operate during the GCQ.

SECTION 8. LIQUOR BAN. No liquor and any alcoholic or intoxicating drinks shall be sold, served or consumed in public for Twenty - four (24) hours of the day during the GCQ.

SECTION 9. CURFEW. Curfew hours shall be from 8:00 in the evening until 5:00 in the morning. Within the curfew hours, no person shall be out of residence, except in cases of emergency or in going to or from work in exempt sectors and frontline offices.

9.1 All government offices, public markets, and authorized establishments must be closed at 6:00 in the evening.

SECTION 10. WORK IN THE MUNICIPAL GOVERNMENT. Work in the municipal government shall be at **100% workforce**. The offices may adopt alternative work arrangements and support mechanisms for workers, subject to the guidelines issued by the Civil Service Commission (CSC).

SECTION 11. CLASSES. Physical classes shall be suspended. This notwithstanding, higher education institutions (HEIs) may hold classes through flexible learning arrangements to finish Academic Year 2019-2020, and may operate at a limited capacity to receive the students' requirements and prepare and issue credentials to student subject to the guidelines as may be issued by the Commission on Higher Education (CHED).

SECTION 12. MASS GATHERINGS. Mass gatherings such as, but not limited to the following, are **PROHIBITED**:

1. Movies Screening, Concerts, Sports Events and other entertainment activities
2. Community Assemblies
3. Religious gatherings
4. Non-essentials work gatherings

SECTION 13. COVID-19 HOTLINE AND CALL CENTER. All government offices and private establishments shall designate a COVID-19 Hotline and Call Center for employees to report if they are symptomatic. Daily monitoring of condition of suspected patients must be put in place.

SECTION 14. GUIDELINES ON INTERZONAL MOVEMENT. This section shall apply to the transit of people and goods from (a) an ECQ area to Municipality, and vice versa, and (b) an area not under community quarantine to the province and vice versa. In the case of transit across Municipalities of Polillo, such transits will be treated as movements within a single zone.

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Presiding Officer

MEDICINE C. ASIS
Secretary to the Sangguniang Bayan I



1. Non-essentials entry and exit of people to and from an ECQ zone shall be prohibited except:
 - a. Health care Workers, government officials and government frontline personnel, workers in permitted establishments and persons providing essential goods and services and public utilities, essential skeleton workforce, who shall present pertinent documents upon inspection at Quarantine Control Points (QCPs)
 - i. Employee Identification (ID) Card
 - ii. Certificate of Employment
 - iii. Any document showing place of residence and address of employer
 - b. Those traveling for medical and humanitarian reasons, and persons transiting to the airport for travel abroad, who shall present applicable pertinent documents upon inspection at QCPs:
 - i. Valid Identification (ID) Card
 - ii. Medical Certificate
 - iii. Passport and Plane ticket with flight details
 - iv. Travel Pass or Clearance from LGU of Origin
 - v. Travel Pass or Clearance from LGU of Destination, if applicable
 - c. Repatriated OFWs and Non-OFWs returning to their residences, and other persons transported through the efforts of National Governments upon conduct of the necessary quarantine protocols and in concurrence with the receiving LGUs.
2. Movement of all types of cargoes by land, air or sea within and across the locality shall be unhampered. Provided, that only maximum of (5) personnel may operate cargo and delivery vehicles by land or sea, with or without load.
 - a. All cargoes (food and non-food) within, to and from Quezon Province shall not be delayed by reason of quarantine.
3. Workers in the logistics sector, such as cargo, trucking and port operations shall likewise be allowed to transit across the municipality.
4. Land, air, or sea travel by uniformed personnel and government officials and employees for official business, with the corresponding travel authority, especially those transporting medical supplies and laboratory specimens related to COVID-19, and other relief and humanitarian assistance shall be allowed.
5. OFWs, permanent residents of foreign jurisdictions, and stranded foreign nationals may leave for abroad through designated without any impediment.
6. Departing passengers may be accompanied by not more than one (1) person when traveling to any international port, who shall be allowed to return to his/ her point of origin.

ENGR. CRISTINA E. BOSQUE
Municipal Mayor

RAFINO RENE D. MARQUITA
Municipal Vice Mayor &
Presiding Officer

MEDICINE C. ASIS
Secretary to the Sangguniang Bayan I



7. Repatriated OFWs or returning non-OFWs who have been issued a DOH and/or LGU certificate of completion of fourteen (14) day facility based quarantine, or those who may be unhampered transit across zones *en route* to their final destination.
8. A Travel Clearance/ Authority shall be issued by the LGUs of destination, if applicable

SECTION 15. GUIDELINES ON MOVEMENT WITHIN THE MUNICIPALITY AND TO/FROM OTHER GCQ AREAS. Transit of people from one city or municipality to another within the province, or from another GCQ area to Quezon Province, and vice versa, shall be subject to the following protocols:

1. Essential workers and APORs shall be allowed entry and exit from any locality within the province, or another GCQ province, upon presentation of either an employee ID or Certificate of Employment, during inspection at Quarantine Control Points (QCPs).
2. Transit of people within the Municipality for the purpose of accessing food, medicine and other basic necessities, shall be authorized. Provided, that a Home Quarantine Pass shall be presented.
3. Non-essential travel shall be prohibited except in cases of emergency, and for medical and humanitarian reasons (full term pregnant women, stranded minor student death of immediate family member, and other similar circumstances), and upon presentation of the following documents:
 - a. Travel Pass or Clearance issued by the LGU of Origin
 - b. Travel Pass or Clearance issued by the LGU of Destination
 - c. Valid ID
4. For LGUs within Quezon Province, the LGU of origin must furnish (via email or other electronic means) the LGU of destination copy of issued Travel Pass (for non-essential travels) to facilitate expeditious processing of corresponding clearance and coordination with QCPs.
5. Locally stranded individuals consistent to the Operational Guidelines on the Management of Locally Stranded Individuals (LSIs) issued by National Task Force (NTF) Against COVID – 19 dated May 13 and National Police Commission dated May14, 2020.

SECTION 16. GUIDELINES FOR OVERSEAS FILIPINO WORKERS (OFWS) AND BALIKBAYANS

1. Repatriated OFWs must comply with approved quarantine protocols.
2. All arriving non-OFWs shall be managed in accordance with the updated algorithm for the triage and management or repatriated OFWs from high risk or other jurisdictions issued by the Department of Health and the Bureau of Quarantine.
3. Non-OFWs who may be required to undergo mandatory facility-based or home quarantine upon arrival in their respective LGUs.

ENGR. CRISTINA E. BOSQUE
Municipal Mayor

RUFINO RENE D. MARQUITA
Municipal Vice Mayor &
Presiding Officer

MICHAEL C. ASIS
Secretary to the Sangguniang Bayan I



SECTION 17. RELIEF OPERATIONS. All relief operations must be coordinated with and certified by the LGUs concerned.

1. A certification or Permit must be issued by the Municipal Mayor, which will be presented at the QCPs/covid Helpdesk.
2. After the conduct of the activity, a Certificate of Acceptance shall be issued by the LGU, to be presented at QCPs.
3. Persons conducting relief operation in violation of this provision shall not be allowed passage through QCPs, and shall be reported to proper authorities for appropriate action.
4. Minimum Public health standards such as wearing of face masks and physical/social distancing, must be strictly observed.

SECTION 18. HIRING OF LOCAL WORKERS. All private establishments providing essential goods and services, and contractors undertaking construction projects in the municipality are highly encouraged to hire local workers to provide employment to locals and to limit the influx of non-residents in the Municipality.

Section 19. Enforcement – This Municipal Ordinance shall be implemented and enforced by the Punong Barangays, Philippine National Police (PNP) and other government officials or authorities concerned. Punong Barangays may deputize the Barangay Tanods/BPATs and other force multipliers to enforce this Municipal Ordinance in their respective area of jurisdiction.

Section 20. Penalty Clause – any person who violates the provision of this Municipal Ordinance shall be penalized as follows:

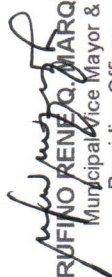
a. Failure to observe social/physical/safe distancing, and/or violation of mandatory wearing of face mask in public places:

- 1st Offense** - A fine of One Thousand Pesos (Php1,000.00) or one (1) hour community service/day for three (3) days.
- 2nd Offense** - A fine of One Thousand Five Hundred Pesos (Php1,500.00) or three (3) hours community service/day for five (5) days.
- 3rd Offense** - A fine of Two Thousand Five Hundred Pesos (Php2,500.00) or imprisonment of not less than fifteen (15) days, or both, at discretion of the court.

b. Violation of liquor ban:

- 1st Offense** - A fine of One Thousand Pesos (Php1,000.00) or one (1) hour community service/day for three (3) days.


ENGR. CRISTINA E. BOSQUE
Municipal Mayor


RUFINO RENE Q. MARQUITA
Municipal Vice Mayor &
Presiding Officer


MEDICIME C. ASIS
Secretary to the Sangguniang Bayan I



2nd Offense - A fine of One Thousand Five Hundred Pesos (Php1,500.00) or three (3) hours community service/day for five (5) days.

3rd Offense - A fine of Two Thousand Five Hundred Pesos (Php2,500.00) or imprisonment of not less than fifteen (15) days, or both, at discretion of the court.

c. Violation of Curfew

1st Offense - A fine of One Thousand Pesos (Php1,000.00) or one (1) hour community service/day for three (3) days.

2nd Offense - A fine of One Thousand Five Hundred Pesos (Php1,500.00) or three (3) hours community service/day for five (5) days.

3rd Offense - A fine of Two Thousand Five Hundred Pesos (Php2,500.00) or imprisonment of not less than fifteen (15) days, or both, at discretion of the court.

d. Violation of drop-off points protocol – confiscation of motorboat (private) and imprisonment at discretion of the court.

e. Violation of outdoor exercises

1st Offense – A fine of One Thousand Pesos (Php1,000.00) or one (1) hour community service/day for three (3) days.


2nd Offense – A fine of One Thousand Five Hundred Pesos (Php1,500.00) or three (3) hours community service/day for five (5) days.

3rd Offense – A fine of Two Thousand Five Hundred Pesos (Php2,500.00) or imprisonment of not less than fifteen (15) days, or both, at discretion of the court.

SECTION 21. SEPARABILITY CLAUSE. If any portion or provision of this Ordinance is declared void or unconstitutional, the remaining portions hereof shall not be affected thereby and shall remain in full force and effect.

SECTION 22. REPEALING CLAUSE. Executive Orders, rules and regulations or parts thereof, which are inconsistent or in conflict with the provisions of this Order, are hereby repealed or modified accordingly.


ENGR. CRISTIANA E. BOSQUE
Municipal Mayor


RUFINO RENE D. MARQUITA
Municipal Vice Mayor &
Presiding Officer


MEDIGINE C. ASIS
Secretary to the Sangguniang Bayan I



SECTION 23. Effectivity Clause. This Ordinance shall take effect immediately upon approval of the Municipal Mayor and posting in the bulletin board at the entrance of the Municipal Hall, and in at least three (3) conspicuous places in this municipality.

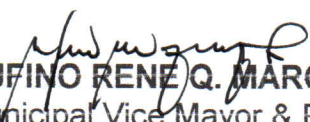
APPROVED UNANIMOUSLY.
May 21, 2020

X-----X

*Pursuant to Section 54 and 469 of the Local Government Code of 1991, I hereby certify that **Resolution No. 088-2020/Municipal Ordinance No. 142-2020** was adopted by the Sangguniang Bayan on the date mentioned above.*

muah
MEDICINE C. ASIS
Secretary to the Sangguniang Bayan I

**ATTESTED AND CERTIFIED TO
HAVE BEEN DULY ADOPTED:**


RUFINO RENE Q. MARQUITA
Municipal Vice Mayor & Presiding Officer

APPROVED:


ENGR. CRISTINA E. BOSQUE
Municipal Mayor