



Republic of the Philippine  
Province of Quezon  
**MUNICIPALITY OF POLILLO**  
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**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE INAUGURAL SESSION AND  
1<sup>ST</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF  
POLILLO, QUEZON, HELD AT EVACUATION CENTER OF  
POLILLO, QUEZON ON JULY 1, 2019 AT 9:00 A.M.**

**PRESENT:**

Honorable Rufino Rene Q. Marquita,	Municipal Vice Mayor & Presiding Officer,
Honorable Rudy S. Pumarada,	Municipal Councilor,
Honorable Albert R. Agunias,	Municipal Councilor,
Honorable Cipriano A. Susa Jr.,	Municipal Councilor,
Honorable Joel V. Asis,	Municipal Councilor,
Honorable Judy Rev V. Verzosa,	Municipal Councilor,
Honorable Bella A. Correces,	Municipal Councilor,
Honorable Claro A. Marasigan,	Municipal Councilor,
Honorable Hubert Bismarck A. Espiritu,	Municipal Councilor,
Honorable Ronald R. Madriñan,	President-PPLB/Ex-Officio,
Honorable Ian Kristoffer R. Del Moro,	President-PPSK/Ex-Officio.

**ABSENT:**

None.

**MUNICIPAL ORDINANCE NO. 135-2019**

**AN ORDINANCE REQUIRING ALL BUSINESS ESTABLISHMENTS IN THE  
MUNICIPALITY OF POLILLO, QUEZON TO EMPLOY LEGITIMATE POLILLIAN  
AND PRIORITIZE THEREOF FOR EMPLOYMENT**

*Proposed By: Municipal Councilor Albert R. Agunias as referred and duly reviewed by the  
Committee on Labor and Employment/Livelihood and Entrepreneurship and by the Committee on  
Rules and Privileges/Ordinances & Legal Matters*


*Be it ordained by this Honorable Sangguniang Bayan in its regular session assembled  
that:*

**1. Short Title – Polillian Employment Prioritization Ordinance**

**2. Objectives:**

- Help local residents to be employed.
- Decrease the number of unemployment rate if not totally eradicated.
- Assist local investors, companies and the like in manpower pooling.
- Boost economic activity in Polillo.
- Encourage socio-productivity.
- Provide job opportunities for Polillians/Polilyuhin

  
**ENGR. CRISMINA E. BOSQUE**  
Municipal Mayor

  
**RUFINO RENE Q. MARQUITA**  
Municipal Vice Mayor &  
Presiding Officer

  
**MEDICINE C. ASIS**  
Secretary to the Sangguniang Bayan I



### 3. Definition of Terms:

**Employment** – citizens' opportunity to be employed in a business establishment with remuneration or counter payment as salary/incentive after performance of work.

**Business Establishment** - registered institution with invested financial capital that delivers services, conducts trade, and other form of business transaction to clientele with gained profit.

**Legitimate Local Residents** – people living in Polillo (Polillian/Polilyuhin) with proper and legal identification.

**Public Employment Service Office (PESO)** – created to cater services and guidance to local residents focused to promote employment and supervise the welfare of local resident workers.

**Local Chief Executive (LCE) / Municipal Mayor** – elective official who shall execute the provisions of this ordinance and with direct supervision to PESO

4. **Coverage** – This ordinance is absolute applicable to all business establishments such as institutions rendering paid services of all kinds, manufacture, industrial companies, stores, resorts and spas, amusement and or entertainment centers, parks (themed, memorial, and simple people's park) within the territorial jurisdiction of the Municipality of Polillo.

### 5. Proof of Residents:


- a. Born in Polillo
- b. Presently residing in Polillo proved with barangay certificate for employment purposes issued by respective barangay in locality.
- c. Married to Polillian and presently residing in Polillo proved with barangay certificate for employment purposes issued by respective barangay in locality.
- d. With valid voter's registration identification card

### 6. Agreement between LGU and Business Establishments:

- a. All business establishments existed prior to passage of this ordinance shall submit the list of their employees, in all position, to be submitted to the Public Employment Services Office (PESO) under direct supervision of the LCE. Annual submission of the list is required for business renewal before issuance of Mayor's Permit and encourage hereof to prioritize legitimate Polillians in their business establishment's employment. In the next process of recruitment this Municipal Ordinance will be applied.
- b. All business establishments to be put up covered since the effectivity of this ordinance shall employ 100% Polillian manpower pool. **However, if none of Polillian is capable of employment expertise, business establishment shall secure certificate of non-suitability of work employment to be issued by the PESO Officer for free.**

7. **Incentive/s** – Compliant business establishments with four and below numbers of legitimate Polillians employed shall have the privilege to be exempted from payment of **Business Tax for three (3) years** only from annual business renewal.

  
ENGR. CRISMINA E. BOSQUE  
Municipal Mayor

  
RUFINO RENE Q. MARQUITA  
Municipal Vice Mayor &  
Presiding Officer

  
MEDICINE C. ASIS  
Secretary to the Sangguniang Bayan I



8. **Monitoring-** PESO is hereby mandated by this ordinance to conduct monitoring immediately upon approval of this ordinance with duration of summative two weeks of monitoring to all business establishments who employ workers every third to fourth week of January *and every third to fourth week of July* annually in the succeeding years of implementation. PESO Officer shall submit his/*her* annual report to the LCE for appropriate action. *In hiring new employee, all business establishments must submit their lists of new employees to the PESO Officer.*
9. **Penalty** – all non-compliant business establishments, in accordance with this ordinance, be punished:
  - a. **First Offense** – reprimand by the PESO officer with written notice of violation duly signed the LCE.
  - b. **Second Offense** – fine of Php 1,500.00.
  - c. **Third Offense** – fine of Php 2,500.00 and suspension of business operation for annum.
10. **Separability Clause** – if any of the provision of this Ordinance is found to be unconstitutional or contrary to laws, memoranda, rules and regulation, other provisions hereof are still valid and effective.
11. **Repealing Clause** – all ordinances, executive orders, and rules and regulations that contradict this ordinance is hereby repealed, amended, or modified accordingly.
12. **Effectivity** – this ordinance shall be executed and declare effective immediately upon compliance of all process of municipal ordinance enactment.

**APPROVED UNANIMOUSLY.**  
July 1, 2019

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Pursuant to Section 54 and 469 of the Local Government Code of 1991, I hereby certify that **Municipal Ordinance No. 135-2019** was adopted by the Sangguniang Bayan on the date mentioned above.

*meah*  
**MEDICINE C. ASIS**  
Secretary to the Sangguniang Bayan I

**ATTESTED AND CERTIFIED TO  
HAVE BEEN DULY ADOPTED:**

*Rufino Rene O. Marquita*  
**RUFINO RENE O. MARQUITA**  
Municipal Vice Mayor & Presiding Officer

**APPROVED:**

*Cristina E. Bosque*  
**ENGR. CRISTINA E. BOSQUE**  
Municipal Mayor

Excerpted on:  
July 8, 2019